

Are You Thinking About Running For An Office in 2018

Running for political office can be a very exciting and rewarding time for an individual, and we want to make it as easy as possible for you by making sure you are well informed about laws and issues surrounding your candidacy. This gives you some preliminary information to consider before deciding whether or not to pursue elected office.

WHAT LOCAL COUNTY & CITY RACES TO EXPECT ON THE 2018 BALLOT

County Commission - Districts 2, 4

School Board – Districts 1, 2, 4

City Council – Districts 4, 5

WHAT IS THE FIRST THING I MUST DO

Very Important !!! You **MUST** file a Form **DS-DE 9** Appointment of Campaign Treasurer and Designation of Campaign Depository for Candidates with the Supervisor of Elections **BEFORE** you collect any money toward your candidacy, spend any money in furtherance of your candidacy, collect signatures to qualify by the petition process, or open a bank account. Within ten (10) days of filing this, you must also file Form **DS-DE 84** Statement of Candidate in which you affirm that you have been provided access to read and understand the requirements of Chapter 106, Florida Statutes which covers campaign finance laws.

Once you have filed the above-mentioned form (DS-DE 9) with the Supervisor of Elections, let your campaign begin !!! Make sure you are well educated on political disclaimers that must appear on signs, advertisements, mail outs, and other campaign items. Also make sure you complete all campaign finance reports completely, correctly, and in a timely manner. Late filing fees can be quite costly and must be paid out of your **personal** funds, not your campaign account.

CAMPAIGN FINANCE REPORT

Once you open your campaign account, you are required to file campaign finance reports with the Supervisor of Elections on or before the designated due dates. If you have no activity in your campaign account for a certain reporting period, you may file a waiver of report. Reports shall be filed no later than midnight on the date due and must be filed through the online candidate financial reporting portal which can be accessed on the Supervisor of Elections website – www.taylor-elections.com.

CAMPAIGN REPORT LATE FILING FEES

Pursuant to F.S. 106.07 (8)(b)

A candidate who does not file a report on the designated due date will be subject to a fine of \$50 per day for the first 3 days late and thereafter \$500 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the report. However, for reports immediately preceding the primary and general elections, the fine will be \$500 per day for each late day, again not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report. Such fine shall be paid to the filing office within 20 days after receipt of the notice of payment due,

unless an appeal is made to the Federal Elections Commission pursuant to paragraph (c). All fines are to be paid out of the candidate's personal funds and not the campaign funds. These fines cannot be reported as a campaign expenditure.

CAMPAIGN REPORT 2017-2018 DUE DATES
please see attached 2017 Calendar of Reporting Dates

TERMINATION REPORTS

Termination reports are due with the Supervisor of Elections office within 90 days of a candidate becoming unopposed, withdrawing his/her candidacy, or being eliminated, or elected to office. Any candidate failing to file a termination report by the due date will be subject to a \$50 per day for each late day, not to exceed 25% of the total receipts or expenditures, whichever is greater, for the period covered by the late report.

2018 TERMINATION REPORT (TR) DUE DATES

please check back for due dates

QUALIFYING FEE or PETITIONS

1. Pay the qualifying fee

or

2. Complete the petition process

- obtain certified petition signatures of 1% of the total number of registered voters in the district, in which the candidate is seeking office, as of the last general election. **(County Offices Only)**
- obtain certified petition signatures of 100 registered voters residing in the city district in which you are qualifying **(City Offices Only)**

QUALIFYING FEE: Payable from the candidate's campaign account. For partisan candidates the qualifying fee is 6% of the annual salary and for nonpartisan candidates the qualifying fee is 4% of the annual salary. Checks are made payable to the Taylor County Supervisor of Elections.

QUALIFYING FEES FOR 2018:

County Offices

County Commissioners **check back for amount**

School Board **check back for amount**

City Offices

City Council - \$25.00

PETITION SIGNATURES REQUIRED FOR 2018:

**Candidate Petition Due Date
(Noon) May 21, 2018**

**School Board District 1 – 23
(Precincts 12, 14)**

**County Commissioner/School Board District 2 – 20
(Precincts 2, 8)**

**County Commissioner/School Board District 4 – 28
(Precincts 1, 6, 7)**

**City Council – 100
(Districts 4, 5)**

PETITION PROCESS: Before collecting any signatures the candidate **MUST** file a form DS-DE 9, Appointment of Campaign Treasurer and Designation of Campaign Depository with the Supervisor of Elections. The format of the petition shall be prescribed by the Division of Elections and shall be used by candidates to reproduce petitions for circulation. Signatures may be collected from any registered voter within the district in which the candidate is seeking office. The Supervisor of Elections office shall be paid 10 cents for each signature checked.

Once the candidate has obtained the number of certified signatures, the Supervisor of Elections office will provide a certification that the candidate has obtained the signatures necessary for the petition process.

Contact Information

Taylor County Supervisor of Elections

Dana Southerland

108 N Jefferson St, Suite 202

P O Box 1060

Perry, Florida 32348

Tel. (850) 838-3515

Fax (850) 838-3516

email: tayloreelections@gtcom.net

web: www.tayloreelections.com

Division of Elections Web Site

www.election.dos.state.fl.us

Revised 8/6/2017

2017 Calendar of Reporting Dates

Candidates, Political Committees and
Electioneering Communications Organizations
registered with the Division of Elections

<u>Cover Period</u>	<u>Report Code</u>	<u>Due Date</u>
01/01/17 – 01/31/17	2017 M1	02/10/17
02/01/17 – 02/28/17	2017 M2	03/10/17
03/01/17 – 03/31/17	2017 M3	04/10/17
04/01/17 – 04/30/17	2017 M4	05/10/17
05/01/17 – 05/31/17	2017 M5	06/12/17
01/01/2016 – 12/31/2016	2016 MUC* (PC Only)	06/30/17
06/01/17 – 06/30/17	2017 M6	07/10/17
07/01/17 – 07/31/17	2017 M7	08/10/17
08/01/17 – 08/31/17	2017 M8	09/11/17
09/01/17 – 09/30/17	2017 M9	10/10/17
10/01/17 – 10/31/17	2017 M10	11/13/17
11/01/17 – 11/30/17	2017 M11	12/11/17
12/01/17 – 12/31/17	2017 M12	1/10/18

* If not reported as individual contributions when received, a political committee must report contributions that comprise multiple uniform contributions from the same person aggregating no more than \$250 per calendar year, collected by an organization that is the affiliated sponsor of the political committee. The report must list the name, address, and occupation of the person making the contribution; however, the occupation need not be listed if the aggregate contribution from the person is \$100 or less.

**APPOINTMENT OF CAMPAIGN TREASURER
AND DESIGNATION OF CAMPAIGN
DEPOSITORY FOR CANDIDATES**

(Section 106.021(1), F.S.)

(PLEASE PRINT OR TYPE)

NOTE: This form must be on file with the qualifying officer before opening the campaign account.

OFFICE USE ONLY

1. CHECK APPROPRIATE BOX(ES):

Initial Filing of Form Re-filing to Change: Treasurer/Deputy Depository Office Party

2. Name of Candidate (in this order: First, Middle, Last)

3. Address (include post office box or street, city, state, zip code)

4. Telephone

5. E-mail address

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6. Office sought (include district, circuit, group number)

7. If a candidate for a nonpartisan office, check if applicable:

My intent is to run as a Write-In candidate.

8. If a candidate for a partisan office, check block and fill in name of party as applicable: My intent is to run as a

Write-In No Party Affiliation _____ Party candidate.

9. I have appointed the following person to act as my Campaign Treasurer Deputy Treasurer

10. Name of Treasurer or Deputy Treasurer

11. Mailing Address

12. Telephone

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13. City

14. County

15. State

16. Zip Code

17. E-mail address

18. I have designated the following bank as my Primary Depository Secondary Depository

19. Name of Bank

20. Address

21. City

22. County

23. State

24. Zip Code

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING FORM FOR APPOINTMENT OF CAMPAIGN TREASURER AND DESIGNATION OF CAMPAIGN DEPOSITORY AND THAT THE FACTS STATED IN IT ARE TRUE.

25. Date

26. Signature of Candidate

X

27. Treasurer's Acceptance of Appointment (fill in the blanks and check the appropriate block)

I, _____, do hereby accept the appointment
(Please Print or Type Name)

designated above as: Campaign Treasurer Deputy Treasurer.

X

Date

Signature of Campaign Treasurer or Deputy Treasurer

OFFICE USE ONLY

**STATEMENT OF
CANDIDATE**

(Section 106.023, F.S.)

(Please print or type)

I, _____,

candidate for the office of _____;

have been provided access to read and understand the requirements of
Chapter 106, Florida Statutes.

X

Signature of Candidate

Date

Each candidate must file a statement with the qualifying officer within 10 days after the Appointment of Campaign Treasurer and Designation of Campaign Depository is filed. Willful failure to file this form is a first degree misdemeanor and a civil violation of the Campaign Financing Act which may result in a fine of up to \$1,000, (ss. 106.19(1)(c), 106.265(1), Florida Statutes).